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Department	Reports To	Classification	Prepared By	Approved By	Last Modified
Stewardship	ED	FT Hourly	SR	JG	09/02/2025

Job Title: Stewardship Coordinator - Escalante

Compensation: \$25/hr

Work Hours: Full-time, 40 hours per week. Weekend or evening work will occasionally be required.

Location: GSEP Headquarters, 530 W Main, Escalante, Utah. Some front and backcountry field work is required. The position is place-based in Escalante, Utah.

Benefits: This position is eligible for paid holiday time off, paid vacation time and sick leave. Also eligible for group health insurance, life insurance, and 401k benefits.

Supervision: The formal supervisor for this position is the Executive Director.

Organization: Grand Staircase Escalante Partners (GSEP) is the nonprofit organization dedicated to protecting Grand Staircase-Escalante National Monument (GSENM). The mission of Grand Staircase Escalante Partners is to honor the past and safeguard the future of Grand Staircase-Escalante National Monument and its connected landscapes and watersheds through science, conservation, and education. Located in southern Utah, the 1.88 million-acre Monument is home to incredible biodiversity, important cultural and historical resources, and countless opportunities for scientific research. Due to the geographic remoteness and rugged character of this landscape, this region was the last area to be mapped in the contiguous United States and remains a frontier for exploration and discovery. Today, the Monument and its surrounding areas are also known for their significance to Native American Tribes, and incredible recreational opportunities.

Job Summary: The Escalante Stewardship Coordinator works in close collaboration with the Kanab Stewardship Coordinator to design, implement, and manage a Trail Ambassador program and volunteer-based stewardship projects on the Grand Staircase-Escalante National Monument and its connected landscapes and watersheds. Duties vary seasonally, and can include preventive search and rescue, teaching [Leave No Trace](#) (LNT) principles, teaching [Visit with Respect](#) (VWR) principles, site clean up, infrastructure improvement, trash removal, graffiti remediation, low-tech process-based restoration, non-native plant removal, native plant identification, outreach and education, data collection, or collaborating on other projects with Tribal and non-Tribal focus groups. The Escalante Stewardship Coordinator will coordinate with local Trail Ambassadors to assist with staffing at the Front Desk of the Escalante Interagency Visitor Center (<https://www.blm.gov/visit/escalante-interagency-visitor-center>), and the curation of donations. Other duties may include coordinating with other GSEP staff to maintain the office's professional appearance, inside and out. Opportunities to develop custom programming, improve grant-writing skills, or enhance supervisory capacity may be available depending upon the selected candidate's interests and aspirations. Occasional opportunities to collaborate with GSEP's Conservation Program may be offered throughout the year and as external funding is secured. This position is contingent upon external funding and may be subject to unpaid

furloughs when funding has not been secured. Current funding is secured through December 31, 2026 with work underway to obtain future funding through grant writing.

This position requires the following physical capacities: Sitting, walking, standing, bending, stooping, reaching, carrying 25 pounds or greater, lifting 50 pounds or greater. You must be able to see with corrective eye wear and hear clearly with assistance.

Qualifications:

- Bachelor's degree or lived experience related to the job and GSEP's mission
- Excellent organization, writing, email, and communication skills
- Ability to follow GSEP policies and procedures, BLM regulations, and other relevant guidelines to plan and implement events/projects in adherence to those guidelines
- Willingness to accept direction from the supervisor and be able to collaborate with a variety of agency and organizational partners
- Ability to work independently and efficiently to set up events and arrange logistics
- Ability to create and circulate follow-up surveys to participants/volunteers to collect data on event/project impacts
- Possession of a basic working knowledge of Microsoft Word, Excel, Access, PowerPoint, Global Positioning Systems (GPS), and/or ESRI ArcGIS products or willingness to learn
- Ability to work some evenings and weekends
- Ability to write and follow a risk management plan
- Experience with and/or ability to learn: inReach use and emergency protocols; fieldwork for up to 10 hours per day in inclement weather
- Experience using 4WD vehicles on rough roads
- Experience backpacking, hiking, camping, and cooking for groups in backcountry settings; ability to carry 40lbs over several miles in rough terrain
- Possession of Wilderness First Responder (WFR) certification, or willingness to complete WFR training (cost to be paid by GSEP)
- Preference for candidates who possess familiarity with southern Utah, volunteer management, Bureau of Land Management [National Conservation Lands](#), Trail Ambassador programs, Leave No Trace, and/or Visit With Respect principles

Work Environment: GSEP is an Equal Opportunity Employer with a commitment to making our programs and services accessible to as many as we can. We welcome diversity of all kinds, and do not discriminate on the basis of race, ethnicity, national origin, gender, age, religion, sexual orientation, marital status, veteran status, medical condition, disability, or any other status protected by applicable law or statute. We are committed to ensuring that all our employees know that they are valued members of our team, and are treated with respect and dignity. We intentionally work to foster a culture of inclusion with openness, honesty, visibility, creativity, and trust as core values.

Disclaimer: *This job description is meant as a general guide to the position and may not be inclusive of all responsibilities, expectations and conditions that arise during employment.*

Application Instructions: Submit your application through this [Google Form](#) (<https://forms.gle/pin3jJWwSZoyaWAK6>), or send a cover letter and résumé to applicant@gsenm.org if you cannot access the form.